



International Federation of
Library Associations and Institutions

ENSULIB

Environment, Sustainability and
Libraries Special Interest Group
<http://www.ifla.org/environmental-sustainability-and-libraries>

ENSULIB Satellite Meeting Berlin 2017 Joining Instructions

ENSULIB would like to take this opportunity to welcome you to the ENSULIB Satellite Meeting 2017 that will take place 16 - 17 August 2017 in Berlin, Germany. The following joining instructions will assist with your planning and arrival to Berlin.

AIRPORT TRANSFER

Please visit <http://www.berlin-airport.de/en/travellers-txl/to-and-from/buses-and-trains/index.php>

PUBLIC TRANSPORT

Please visit <https://www.berlin.de/en/public-transportation/>

CONFERENCE VENUE

Please visit <http://ensulib.fh-potsdam.de/venue/>

Philological Library, Seminarzentrum der Freien Universität (Silberlaube)
Otto-von-Simson-Straße 26, Room L 115 (ground-floor)

<http://www.cedis.fu-berlin.de/cedis/veranstaltungen/raeume/seminarzentrum.html>

Public Transportation:

Subway Line U3, stop Thielplatz

or Dahlem Dorf (wheelchair accessible)

Bus X11, M11, stop Hittorfstraße

CATERING / COFFEE AT THE MEETING

Included in your registration fee, you will receive coffee, tea and cold drinks during the coffee breaks for free.

Few steps from the conference venue, there is the university canteen (Mensa), open 11:30 a.m. – 2:30 p.m. A meal in the canteen costs Euro 1.50 to 3.50 for students. To get the student price, you must show your student ID card. You can use your international student card, so please remember to bring this with you. The canteen is also open to non-students, but the food is more expensive for them. Please ask us for a special conference visitor pass that enables you to pay cash instead of buying a so-called “Giro-Vend-Karte”. Please find the current menu at <https://www.stw.berlin/mensen.html>.

CLIMATE

Please visit: <https://www.worldweatheronline.com/berlin-weather-averages/berlin/de.aspx>

<http://www.wetter.de/deutschland/wetter-berlin-18228265.html>

CONGRESS PROGRAMME

A continuously updated conference programme is available at: <http://ensulib.fh-potsdam.de/program/>

LIBRARY VISITS PROGRAMME

There are two library visits within the programme:

1. Wednesday, 16:00-17:30, Free University Berlin, Philological Library
2. Thursday, 16:30-17:30, Green Library of the Neighbourhood Berlin-Tiergarten

CURRENCY

The currency of Germany: Euro

ATMs are available 24/7 at most banks. Your bank must be part of a worldwide ATM network (i.e. Plus, Cirrus, Exchange, Accel) to be able to withdraw money. The assessed ATM fees will be correlated to your respective bank policy on foreign exchange and cash advances based upon your bank card agreement. Some bank policies allow reimbursement of ATM fees, so it is best to consult your agreement for fee details.

ELECTRICITY

The voltage in Germany is 220 Volts. Primary socket type: Europlug, Schuko.

EMERGENCY PHONE NUMBERS AND MEDICAL INFORMATION

Please visit <https://www.justlanded.com/english/Germany/Germany-Guide/Health/Emergencies>

INSURANCE & LIABILITY

Attendees are advised to arrange their own adequate travel and medical insurance against medical treatment, accidents, cancellation of bookings, etc. No responsibility will be accepted by the conference organisers.

PASSPORTS AND VISAS

Germany is a part of the Schengen Area. The unified Schengen visa (C-type visa valid in Schengen states) entitles the holder to stay in the territory of all Schengen states.

The Schengen visa with limited territorial validity only entitles the holder to stay in the territory of the state/states for which it is valid.

REGISTRATION INFORMATION

The registration area is in the front of the conference room. Conference registrations can still be purchased onsite.

Registration fee: 70 €/per person / Students 30 €/ Accompanying persons (incl. Cultural Event) 60 €

ENTITLEMENTS

“Full” registration includes:

- Admission to the Meeting and the Sessions
- Conference Material
- Cultural event
- Free Coffee / Tee / Cold Drinks

CERTIFICATE OF ATTENDANCE

The Certificates of Attendance will be sent on demand by e-mail after the conference, and will not be available onsite.

CONFERENCE MATERIAL

The conference material can be picked up at the registration desk.

CULTURAL EVENT

All full-time participants and accompanying persons wearing their name badge and in possession of the social event vouchers have free access to the social event on Wednesday that consist of

- Professional guided tour through the [Berlin Botanical Garden](#), one of the most beautiful botanic gardens in the world, followed by
- Dinner in the nice and very popular historic restaurant [Luise](#).

We look forward to welcoming you to Berlin!

On behalf of the
ENSULIB Satellite Meeting Organization Team

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